

**BOARD OF TRUSTEES**  
**BALTIMORE CITY COMMUNITY COLLEGE**

Open Session Agenda | 4:00pm September 18, 2024 (Virtual Zoom Meeting)

Meeting Link: <https://bccc-edu.zoom.us/j/98767455910>

- I. Call to Order Mr. Kurt L. Schmoke, *Chair*
  - a. Adoption of Agenda **(Vote)**
    - i. Approval of the September 18, 2024 Agenda (Tab 1) Mr. Kurt L. Schmoke, *Chair*
  
- II. Board Actions/Consent Agenda **(Vote)** Mr. Kurt L. Schmoke, *Chair*
  - a. June 18, 2024 Open Session Meeting Minutes (Tab 2)
  - b. June 18, 2024 Closed Session Meeting Summary (Tab 2)
  - c. September 12, 2024 Finance/Audit Committee Meeting Minutes (Tab 2)
  - d. Student Government Association (Tab 3)
  
- III. Items Removed from the Agenda (Tab 6) Mr. Kurt L. Schmoke, *Chair*
  - a. AFSCME Local #1870 at BCCC Comments (Tab 4)
  - b. Faculty Senate Comments (Tab 5)
  
- IV. New Business (Tab 7)
  - a. Finance/Audit Committee Meeting September 13, 2024 Mr. Kurt L. Schmoke, *Chair*  
Dr. Debra McCurdy, *President*  
Mr. Aubrey Bascombe, *VP Finance*  
Mr. Michael Thomas, *VP Workforce*  
Ms. Anna Lansaw, *ED Procurement*
    - i. Procurement Policies & Procedures **(Information)**
    - ii. Procurements Exceeding \$25,000 to \$99,999 **(Information)**
      - a. Strategic Planning Online Platform (Cordance, LLC) \$83,272.00
      - b. Microsoft HoloLens (Microsoft Corporation) \$42,000.00
      - c. Adobe Creative Cloud/Sign Subscriptions (Bell Techlogix Inc.) \$45,956.96
      - d. IT Helpdesk Ticketing Management System (Freshworks Inc.) \$45,987.00
      - e. Dental Kits (Hu-Friedy MFG) \$52,705.23
      - f. Textbooks/ Access Codes (Cengage Learning Inc.) \$161,200.75
      - g. Access Codes (Cengage Learning Inc.) \$25,896.00
      - h. Textbooks (Elsevier, Inc.) \$38,174.06
      - i. Textbooks/ Access Codes (Pearson Education Inc.) \$238,751.89
      - j. Textbooks/ Access Codes (McGraw-Hill) \$60,372.50
      - k. Textbooks/ Access Codes (McGraw-Hill) \$235,569.00
      - l. LSB Gas Leak Repair (Warrior Plumbing & Heating Inc.) \$28,654.00
    - iii. Pre-Approval Procurement(s) Exceeding \$100,000 **(Vote)**
      - a. Architectural & Engineering Services Indefinite Quantity Contract  
  
Awardee(s): Noelker and Hull (SBR designated)  
K. Dixon Architecture, LLC (SBR designated)  
Gipe Associates, Inc. (SBR designated)  
Colimore Architects (SBR designated)  
Quinn Evans Architects, Inc.  
  
Contract Term: May 1, 2023-April 30, 2026  
Modification: \$1,000,000.00

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Original Contract Amount: \$500,000.00  
New Contract Amount: \$1,500,000.00

b. Temporary Staffing (Creative Staffing Solutions) \$169,500.00  
c. HVAC Preventative Maintenance & Services (Control Sources) \$446,000.00

iv. Procurement(s) Exceeding \$100,000 **(Vote)**  
a. Renovations of Fine Arts and Main Building Energy Upgrade (Southland Industries, Inc.) \$250,000.00  
v. Approval Request – Bookstore Fee \$24.80 per credit hour (see attached)  
vi. Financial Monthly Performance Report **(Information)**

b. Maryland Higher Education Commission (MHEC) Performance Accountability Report (PAR) **(Vote)**  
Mr. Kurt L. Schmoke, *Chair*  
Dr. Debra McCurdy, *President*  
Ms. Becky Burrell, *Institutional Effectiveness*

V. College Policies (Tab 8) **(Vote)**  
a. None  
Mr. Kurt L. Schmoke, *Chair*

VI. Presentations (Tab 9)  
a. Enrollment Update  
Mr. Kurt L. Schmoke, *Chair*  
Dr. Debra McCurdy, *President*  
Ms. Donna Thomas, *Interim VP Student Affairs*  
b. ERP Update  
Dr. Debra McCurdy, *President*  
Mr. Peter Farrell, *CIO*

VII. President’s Report (Tab 10)  
Mr. Kurt L. Schmoke, *Chair*  
Dr. Debra McCurdy, *President*

VIII. Active Search Listing (Tab 11)  
Mr. Kurt L. Schmoke, *Chair*

IX. Motion for Adjournment **(Vote)**  
Mr. Kurt L. Schmoke, *Chair*